

2025-26 CPD

For Class 1 and
Class 2 Agents

Version 1.4



UNIQUE
Training Providers

CPD Year

The CPD year for all agents runs from 1 July to 30 June of the following year, aligning with the financial year. Agents may complete their CPD training at any time within this period, irrespective of their licence renewal date. Please note that licenses must still be renewed when due.

Compulsory CPD Topics

Class 1 and Class 2 agents are required to complete compulsory topics relevant to their licence class and area of practice. Both factors will determine how many hours and topics are required for each agent.

These topics must be delivered by an approved provider. **Unique Training Providers have been approved to deliver these topics** and can be delivered in a face-to-face classroom session or interactive online session (Zoom). We can also deliver this course in your agency for all staff. Please contact us for more information.

All topics include assessment tasks to be completed within the course timeframe. Assessment outcomes are determined by NSW Fair Trading.

Successful completions are reported to NSW Fair Trading at the end of the CPD year.

This course can no longer be completed by distance learning

Residential Tenancy Law Reforms (3hrs)

Residential salespeople, buyers agents and property managers who hold a real estate or dual agents licence are required to complete an additional 3-hour face to face session based on the latest residential tenancy law reforms. **Unique Training Providers have been approved to deliver this course.**

Short-term property managers are not required to complete this course.

Class 1 Agents Additional Requirement

All class 1 agents are also required to spend a minimum of five hours attending a NSW Fair Trading- accredited event. Keep your eye out for emails on their upcoming sessions. These events are free for all class 1 agents.

Mandatory Course for Strata Agents

All Strata Agents are required to complete the mandatory commissions, disclosures and fiduciary duty course developed by NSW Fair Trading and delivered through TAFE. More information will be provided when the course is available for enrolment.

CPD 2025 - 26

Licence Category/Area of Practice	RE - Sales	RE - PM	S&S	Commercial	Short-term	Strata	Dual RE/SS - Sales	Dual RE/SS - PM	Dual RE/SS - Livestock	Dual RE/STR Sales	Dual RE/STR PM	RE, Strata & S&S
Topics												
Mitigating risk and managing psychosocial hazards in the workplace	x	x	x	x	x	x	x	x	x	x	x	x
Privacy law reforms	x	x	x	x			x	x	x	x	x	x
Anti-money laundering and Counter-Terrorism financing	x		x	x			x		x	x		x
Navigating NCAT		x						x			x	
Biosecurity, Disease preparedness & Incident Response			x				x	x	x			x
Contracts & Contracting (Strata)						x				x	x	x
Regulatory change in strata 2025					x	x				x	x	x
Regulatory framework for short-term rental accommodation					x							
Retail and Commercial Leasing				x					x			
3 hour Residential Tenancy Reforms	x	x					x	x		x	x	x
Strata Agents Mandatory Course (TAFE)						x				x	x	x

RE - Real Estate

S&S - Stock and Station

Dual RE/SS - Real Estate & Stock and Station

Dual RE/STR - Real Estate & Strata

PM - Property Management

Real Estate - Salespeople and Buyers Agents

7 hours - \$445

Must complete the following topics:

- Privacy Law Reforms
- Mitigating risk and managing psychosocial hazards in the workplace
- Anti-Money Laundering and Counter-Terrorism Financing
- Residential Tenancy Law Reforms (3hrs)

Real Estate - Property Managers

7 hours - \$445

Must complete the following topics:

- Privacy Law Reforms
- Mitigating risk and managing psychosocial hazards in the workplace
- Navigating NCAT
- Residential Tenancy Law Reforms (3hrs)

Real Estate - Commercial

5 hours - \$395

Must complete the following topics:

- Privacy Law Reforms
- Mitigating risk and managing psychosocial hazards in the workplace
- Anti-Money Laundering and Counter-Terrorism Financing
- Retail and Commercial Leasing (including Heads of Agreement).

Real Estate - Short-term Leasing Managers

4 hours - \$345

Must complete the following topics:

- Mitigating risk and managing psychosocial hazards in the workplace
- Regulatory framework including NSW Fair Trading Code of Conduct for Short-term Rental Accommodation Industry
- Regulatory change in strata 2025.

Stock and Station

5 hours - \$395

Must complete the following topics:

- Privacy Law Reforms
- Mitigating risk and managing psychosocial hazards in the workplace
- Anti-Money Laundering and Counter-Terrorism Financing
- Biosecurity, Disease preparedness & Incident Response

Strata

4 hours - \$345

(This price excludes the TAFE module)

Must complete the following topics:

- Mitigating risk and managing psychosocial hazards in the workplace
- Regulatory change in strata 2025
- Contracts and contracting

Additional:

- A minimum of 1 hour completing the mandatory additional online TAFE module on disclosures and fiduciary duty

Dual Agents - Real Estate & Stock and Station - Salespeople/Livestock

8 hours - \$495

Must complete the following topics:

- Privacy Law Reforms
- Mitigating risk and managing psychosocial hazards in the workplace
- Anti-Money Laundering and Counter-Terrorism Financing
- Biosecurity, Disease Preparedness and Incident Response
- Residential Tenancy Law Reforms (3hrs)

Dual Agents - Real Estate & Stock and Station - Property Managers

8 hours - \$495

Must complete the following topics:

- Privacy Law Reforms
- Mitigating risk and managing psychosocial hazards in the workplace
- Navigating NCAT
- Biosecurity, Disease Preparedness and Incident Response
- Residential Tenancy Law Reforms (3hrs)

Dual Agents - Real Estate & Strata - Salespeople

9 hours - \$545

This price excludes the TAFE module

Must complete the following topics:

- Privacy Law Reforms
- Mitigating risk and managing psychosocial hazards in the workplace
- Anti-money laundering and Counter-Terrorism financing
- Regulatory change in strata 2025
- Contracts and contracting
- Residential Tenancy Law Reforms (3hrs)

Additional:

- A minimum of 1 hour completing the mandatory additional online TAFE module on disclosures and fiduciary duty

Dual Agents - Real Estate & Strata - Property Manager

9 hours - \$545

Must complete the following topics:

- Privacy Law Reforms
- Mitigating risk and managing psychosocial hazards in the workplace
- Navigating NCAT
- Regulatory change in strata 2025
- Contracts and contracting
- Residential Tenancy Law Reforms (3hrs)

Additional:

- A minimum of 1 hour completing the mandatory additional online TAFE module on disclosures and fiduciary duty

Real Estate, Stock and Station & Strata

10 hours - \$595

(This price excludes the TAFE module)

Must complete the following topics:

- Privacy Law Reforms
- Mitigating risk and managing psychosocial hazards in the workplace
- Anti-money laundering and Counter-Terrorism financing or Navigating NCAT
- Regulatory change in strata 2025
- Contracts and contracting
- Biosecurity, Disease Preparedness and Incident Response
- Residential Tenancy Law Reforms (3hrs)

Additional:

- A minimum of 1 hour completing the mandatory additional online TAFE module on disclosures and fiduciary duty

Recently Approved Class 2 Agents

CPD requirements for Class 2 agents who have been approved this CPD year will vary depending on the date their licence was approved. See the table below

Approval Start Date Period	CPD Requirements for current year
1 st July to 1 st April the following year	Must complete CPD training
2 nd April to 30 th June the same year	No CPD training is required

General Course Information

The Enrolment Process

Prior to completing the enrolment form, please ensure you are aware of your CPD obligations.

Please enter your details and select your trainer's name or course date, then proceed through each step. Providing comprehensive information will help ensure you are enrolled in the appropriate topics.

Payment

Invoices will be sent to the address entered on the enrolment form. Please provide the details if you would like the invoice made out in another name, company etc.

Payment can be made by Direct Deposit or Online as follows: BSB: 082-356 ACC: 31 210 5282

Credit Card payment can be made online with an invoice. Invoices will be sent when the enrolment form is received at head office. Note: A 1% transaction fee will be applied to all credit card payments except AMEX which attracts a transaction fee of 2%.

All prices include GST

Refund Policy

Our standard cancellation period is 7 days.

If you wish to cancel your course more than 7 days prior to your commencement date, a refund of fees paid minus an administration fee of \$50 will be issued.

If you wish to cancel your course within 7 days of your commencement date, all fees are retained by Unique Training Providers. We will endeavour to reschedule you in another course where possible at no extra charge. If a course is cancelled by Unique Training Providers, all course fees will be refunded in full*

No refunds will be given once a student has commenced training.

No refunds will be given for students completing any course distance learning once course material has been issued.

All cancellation and refund requests must be sent in writing to

E: info@uniquetrainingproviders.com.au

Unique Training Providers reserves the right to cancel any course due to unforeseen circumstances and/or if minimum course numbers are not met.

Trainers

Our trainers possess extensive experience in the property industry and are available to support your CPD training needs. Please feel free to contact them directly or reach out to head office for further assistance.

Prue Oldmeadow	prue@uniquetrainingproviders.com.au	0418 688 758
Alex Glen-Holmes	alex@uniquetrainingproviders.com.au	0414 772 771
Lee Manning	lee@uniquetrainingproviders.com.au	0400 888 820
Peter Hogan	peter@uniquetrainingproviders.com.au	0419 449 649
Head office	info@uniquetrainingproviders.com.au	4872 1495

Course Completion

Participants must submit completed assessments to their trainer within 7 days of the classroom session.

Unique Training Providers will only accept enrolments in our CPD course until 26th June 2026.

All CPD Assessments must be returned to our office or your trainer no later than 27th June 2026.

We reserve the right to refuse enrolments or assessments submitted after these dates.

Assistant Agent CPD

This course is not applicable to Assistant Agents and is for class 1 and class 2 licence holders only.

Certificate of registration holders as an assistant real estate agent must complete at least 3 units each CPD year from a valid Certificate IV qualification that is required for the issue of a Class 2 Agent licence in Real Estate. Please contact us for further information on CPD for Assistant Agents

An online enrolment form can be completed using the following link:

<https://form.jotform.com/251971487134867>

C4URSELF TRAINING PTY LTD T/A UNIQUE TRAINING PROVIDERS

ABN: 56 134 062 285 ~ RTO 91585 ~ P: 0248 721 495

P.O Box 192, Mittagong NSW 2575

info@uniquetrainingproviders.com.au

www.uniquetrainingproviders.com.au
