



UNIQUE

Training Providers

CPD 2026-27

**Class 1 and Class 2
Property and Stock
Agents**

Version 1.3

CPD Year

The CPD year for all agents is 1st July to the 30th June the following year. Class 1, Class 2 and assistant agents are all required to complete their annual CPD training within this timeframe each year. Failure to comply with your CPD requirements may result in the suspension or cancellation of your licence or certificate. It may also result in a court penalty of up to **\$11,000** being imposed on you.

Compulsory CPD Topics

Class 1 and Class 2 agents are required to complete compulsory topics relevant to their licence class and area of practice. Both factors will determine how many hours and topics are required for each agent.

These topics must be delivered by an approved training provider. **Unique Training Providers is an approved provider** and offers delivery through face-to-face classroom sessions or interactive online sessions via Zoom. We can also deliver tailored in-agency training for your team. Please contact us for further information or to discuss your training requirements.

All topics include assessment tasks to be completed within the course timeframe. Assessment outcomes are determined by NSW Fair Trading.

Successful completions are reported to NSW Fair Trading.

This course cannot be completed by distance learning

Class 1 Agents Additional Requirement

Class 1 licence holders must attend a NSW Fair Trading accredited 5 hour forum in addition to their core CPD hours. Our course **Leading people and professional judgement** has been developed in line with NSW Fair Trading outcome requirements

We have been approved to deliver this course

Class 1 holders of a **Residential real estate salespeople, Buyers agents, Commercial real estate agents, Business brokers or Stock and station** agents licence will also be required to complete AUSTRAC's real estate AML training as a mandatory requirement. Fair Trading will provide further guidance on the requirement to complete AUSTRAC's real estate AML training as details of the delivery approach are finalised by AUSTRAC

Dual Licence Holders

Licence holders with multiple categories must maintain their knowledge and skills across every category, even if they are not currently practicing under a particular licence.

Where mandatory topics overlap across broad licence categories—Real Estate, Stock and Station, or Strata Management:

- You do not need to complete the same topic more than once, provided all required learning outcomes are met for each licence category and area of practice.
- You may need to complete more training hours than the minimum required for a single licence category to meet all learning outcomes.
- If no topics overlap, the minimum training hours for each licence category and area of practice still apply.

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Licence Category/Area of Practice	RE - Sales	RE - PM	S&S	Commercial	Short-term	Strata	Dual RE/SS - Sales	Dual RE/SS - PM	RE/Strata Sales	RE/Strata PM	Buyers Agents
Topics											
Auction laws & practice	x		x				x	x	x		x
Contracts	x		x				x	x	x		x
Rules of conduct refresher	x			x			x		x		
Supervision Guidelines and AML CTF in agency practice	x		x	x			x	x	x		x
Repairs, maintenance and habitability		x						x		x	
Residential tenancy – revisit reforms plus common mistakes		x						x		x	
*Domestic Violence reforms		x						x		x	
Safety risk management			x				x	x			
Conflict resolution & complaint management					x						
Establishing and managing relationships					x						
Regulatory change in strata					x	x			x	x	
Roles, authority & risk						x			x	x	
Repairs and maintenance						x			x	x	
GST in Commercial Property Transactions				x							
Fire safety regulations				x							
Marketing services, scope of practice & licensing obligations											x
5 hour Class 1 Forum	All class 1 agents										
Class 1 AML Training (Fair Trading)	x		x	x			x	x	x		x

Hours listed below do not include Class 1 extra training requirements

Licence Category + Area of Practice	Hrs	Required Topics
Real Estate Salesperson	7	• Auction laws & practice • Contracts • Rules of conduct refresher • Supervision Guidelines and AML/CTF in agency practice
Real Estate Property Manager	7	• Repairs, maintenance and habitability • Residential tenancy – revisit reforms plus common mistakes • *Domestic violence reforms
Stock and Station Agents	7	• Auction laws and practice • Contracts • Safety risk management • Supervision Guidelines and AML CTF in agency practice
Buyers Agents	7	• Marketing services, scope of practice and licensing obligations • Auction laws and practice • Contracts • Supervision Guidelines and AML CTF in agency practice
Commercial Agents	7	• Fire safety regulations • GST in commercial property transactions • Rules of conduct refresher • Supervision Guidelines and AML CTF in agency practice
On-Site (Short-term) Property Agents	4	• Conflict resolution and complaint management • Establishing and managing relationships • Regulatory change in strata
Strata Managing Agents	6	• Regulatory change in strata • Repairs and maintenance • Roles, authority and risk

Dual Agents Licence Categories + Area of Practice	Hrs	Required Topics
Real Estate Salesperson + Stock & Station	8	• Auction laws & practice • Contracts • Rules of conduct refresher • Supervision Guidelines and AML/CTF in agency practice • Safety risk management
Real Estate Property Manager + Stock & Station	14	• Repairs, maintenance and habitability • Residential tenancy – revisit reforms plus common mistakes • *Domestic violence reforms • Safety risk management • Auction laws and practice • Contracts • Safety risk management • Supervision Guidelines and AML CTF in agency
Real Estate Salesperson + Strata	13	• Auction laws & practice • Contracts • Rules of conduct refresher • Supervision Guidelines and AML/CTF in agency practice • Regulatory change in strata • Repairs and maintenance • Roles, authority and risk
Real Estate Property Manager + Strata	13	• Repairs, maintenance and habitability • Residential tenancy – revisit reforms plus common mistakes • *Domestic violence reforms • Regulatory change in strata • Repairs and maintenance • Roles, authority and risk
Real Estate Salesperson + Stock & Station + Strata	14	• Auction laws & practice • Contracts • Rules of conduct refresher • Supervision Guidelines and AML/CTF in agency practice • Safety risk management • Regulatory change in strata • Repairs and maintenance • Roles, authority and risk
Real Estate Property Manager + Stock & Station + Strata	20	• Auction laws & practice • Contracts • Rules of conduct refresher • Supervision Guidelines and AML/CTF in agency practice • Repairs, maintenance and habitability • Residential tenancy – revisit reforms plus common mistakes • *Domestic violence reforms • Regulatory change in strata • Repairs and maintenance • Roles, authority and risk

*** Pending Approval**

Recently Approved Class 2 Agents

CPD requirements for Class 2 agents who have been approved this CPD year will vary depending on the date their licence was approved. See the table below

Approval Start Date Period	CPD Requirements for current year
1 st July to 1 st April the following year	Must complete CPD training
2 nd April to 30 th June the same year	No CPD training is required

General Course Information

The Enrolment Process

Prior to completing the enrolment form, please ensure you are aware of your CPD obligations.

Enter your details and select your trainer's name or course date, then proceed through each step. Providing comprehensive information will help ensure you are enrolled in the appropriate topics.

Payment

Invoices will be sent to the address provided on the enrolment form. Please provide the details if you would like the invoice made out in another name, company etc.

Payment can be made by Direct Deposit or Online as follows: BSB: 082-356 ACC: 31 210 5282

Credit Card payment can be made online with an invoice. Invoices will be sent when the enrolment form is received at head office. Note: A 1% transaction fee will be applied to all credit card payments except AMEX which attracts a transaction fee of 2%. This fee will apply until the 1st October 2026.

All prices include GST

Refund Policy

Our standard cancellation period is 7 days.

If you wish to cancel your course more than 7 days prior to your commencement date, a refund of fees paid minus an administration fee of \$50 will be issued.

If you wish to cancel your course within 7 days of your commencement date, all fees are retained by Unique Training Providers. We will endeavour to reschedule you in another course where possible at no extra charge. If a course is cancelled by Unique Training Providers, all course fees will be refunded in full*

No refunds will be given once a student has commenced training.

All cancellation and refund requests must be sent in writing to:

E: info@uniquetrainingproviders.com.au

Unique Training Providers reserves the right to cancel any course due to unforeseen circumstances and/or if minimum course numbers are not met.

Trainers

Our trainers possess extensive experience in the property industry and are available to support your CPD training needs. Please feel free to contact them directly or reach out to head office for further assistance.

Prue Oldmeadow	prue@uniquetrainingproviders.com.au	0418 688 758
Alex Glen-Holmes	alex@uniquetrainingproviders.com.au	0414 772 771
Lee Manning	lee@uniquetrainingproviders.com.au	0400 888 820
Peter Hogan	peter@uniquetrainingproviders.com.au	0419 449 649
Christine Rengger	christine@uniquetrainingproviders.com.au	02 4872 1495
Head office	info@uniquetrainingproviders.com.au	02 4872 1495

Course Completion

Participants must submit completed assessments to their trainer within 7 days of the classroom session.

Unique Training Providers will only accept enrolments into our CPD course until 25th June 2027.

All CPD Assessments must be returned to our office or your trainer no later than 28th June 2027.

We reserve the right to refuse enrolments or assessments submitted after these dates.

Assistant Agent CPD

This course is not applicable to Assistant Agents and is for class 1 and class 2 licence holders only.

Certificate of registration holders as an assistant real estate agent must complete at least 3 units each CPD year from a valid Certificate IV qualification that is required for the issue of a Class 2 Agent licence in Real Estate. Please contact us for further information on CPD for Assistant Agents

Complete our online enrolment form using the following link:

<https://form.jotform.com/262360914578868>

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